

OHIO TURNPIKE COMMISSION

682 Prospect Street
Berea, Ohio 44017

ADDENDUM NO. 1

**REQUEST FOR PROPOSALS
TO PERFORM TRAFFIC AND REVENUE FORECASTING
AND PLANNING FOR THE OHIO TURNPIKE COMMISSION**

RFP Issue Date: January 30, 2013

Inquiry End Date: 5:00 p.m. (E.S.T.), February 19, 2013

**Proposals to be received no later than:
2:00 p.m. (E.S.T.), February 26, 2013**

ATTENTION OF RESPONDENTS IS DIRECTED TO:

**ANSWERS TO QUESTIONS RECEIVED THROUGH 12:00 P.M. (E.S.T.)
FEBRUARY 1, 2013**

MODIFICATIONS TO THE REQUEST FOR PROPOSALS

Pages 2 and 4

Issued by the Ohio Turnpike Commission February 1, 2013. Issuance authorized by Robin Carlin, Deputy Executive Director and Mark Musson, Acting General Counsel.



Robin Carlin 2/1/13
Date



Mark Musson Date

Q#1 Under PART III of the RFP, Responding Firms are required “to include an explicit response to the ten (10) items listed[,]” but only nine (9) items are enumerated thereafter. Are there additional mandatory items to include in the Proposal? Are replies to the nine (9) items specified sufficient to submit a responsive Proposal?

A#1 With this Addendum No. 1, the Request for Proposal is modified to include the Fee Proposal as a requirement for submitting a responsive Proposal under PART III. Responding Firms should also take note of the Submission Requirements identified in PART VIII of the RFP

MODIFICATIONS VIA ADDENDUM NO. 2 TO THE REQUEST FOR PROPOSAL

Deletions are shown with ~~strikethrough~~ text.

Changes/Additions are shown with *bold italicized* text.

Page 2 of the RFP

The index page for PART VIII - SUBMISSION REQUIREMENTS is modified from Page 7 to Page 6.

Page 4 of the RFP

New Item ten (10) is inserted into PART III - Proposal Requirements as follows:

“10. Fee Proposal. Submit a Fee Proposal as specified under PART VIII in a SEPARATELY SEALED envelope.”

ATTACHMENTS:

RFP Pages 2 and 4

(RESPONDING FIRMS ARE ADVISED TO UTILIZE THE ATTACHED REPLACEMENT PAGES).

Receipt of Addendum No 2 to RFP is hereby acknowledged:

(Firm Name)

(Signature)

(Printed Name)

Date: _____

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3. **Key Staff Assignments:** List any other professionals who will be given key responsibilities in meeting the requirements of Exhibit A. Provide supporting documentation, such as a résumé for each individual summarizing their experience on similar assignments or projects. **Please list these individuals in order of their importance to the ensuing Agreement and include their contact information (phone numbers, fax numbers and e-mail addresses).**

4. **Quality Control:** Describe your program for providing technical direction and administrative control to assure technical accuracy of the forecasts, projections and analysis to be conducted under the ensuing Agreement.

5. **Proposed Subconsultants:** Specify the portions and percentages of work to be subcontracted, the qualifications of the proposed subconsultants, and your prior experience with each. Each subconsultant must provide responses to Items 1 through 4 above.

6. **Technical Approach:** Provide a technical description of the methodology anticipated in the performance of the each task listed in **Exhibit A**.

7 **Experience with Transportation Authorities:** List any work performed for the Ohio Turnpike Commission over the last five (5) years, and provide any additional **relevant** experiences working with other toll agencies, the Ohio Department of Transportation (“ODOT”) or any other transportation authorities, and the status of all work currently in progress

8. **Previous Studies** Provide evidence demonstrating that the Responding Firm has successfully conducted and produced investment grade traffic and revenue studies within the past seven (7) years for major toll projects and/or toll systems that have gone to the bond market and successfully sold toll revenue bonds utilizing the Responding Firm’s traffic and revenue study. Evidence provided hereunder shall include the name of the agency/client and contact information, and an electronic copy of the most recent investment grade traffic and revenue study completed and successfully used for the selling of toll revenue bonds

9. **Study Accuracy** Provide evidence demonstrating the accuracy of its investment grade traffic and revenue forecasts by providing three (3) examples of successfully-financed projects completed within the past seven (7) years and comparing the forecasted traffic and revenue against the actual traffic and revenue, and calculate a percentage of Please calculate percentage differences as appropriate. Each forecast-actual comparison should include at least 3 (three) years of data, where possible.

10. **Fee Proposal.** *Submit at Fee Proposal as specified under PART VIII in a SEPARATELY SEALED envelope.*