

OHIO TURNPIKE COMMISSION

682 Prospect Street
Berea, Ohio 44017
(440) 234-2081

ADDENDUM NO. 1

AGREEMENT TRM-9G

**REQUEST FOR PORPOSALS FOR
JANITORIAL SERVICES
AT THE MAHONING VALLEY AND GLACIER HILLS
SERVICE PLAZAS**

**ISSUE DATE:
OCTOBER 17, 2012**

**INQUIRY END DATE:
5:00 P.M. (E.S.T.), NOVEMBER 7, 2012**

**OPENING DATE:
2:00 P.M. (E.S.T.), NOVEMBER 14, 2012**

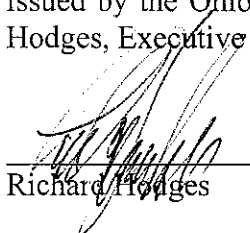
ATTENTION OF RESPONDING FIRMS IS DIRECTED TO:

**ANSWERS TO QUESTIONS RECEIVED THROUGH 5:00 P.M. (E.D.T.),
NOVEMBER 2, 2012**

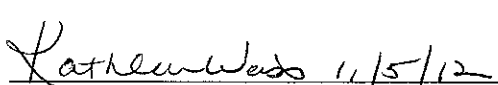
CHANGES TO THE RFP FOR AGREEMENT TRM-9G

PAGE 4

Issued by the Ohio Turnpike Commission November 5, 2012. Issuance authorized by Richard Hodges, Executive Director, and Kathleen G. Weiss, General Counsel.


Richard Hodges

11/5/2012
Date


Kathleen G. Weiss

11/5/12
Date

Q#1 I saw your bid request on The Blue Book. I was curious about more information about the job. 1st, How many days a week does the job need completed. 2nd, What are the details of what is required in the work performed? Is there any change in anything in the winter time, such as shoveling snow, of is that done by someone else?

A#1 The Ohio Turnpike Commission strongly advises respondents to read the RFP in detail to determine the scope of services and requirements outlined therein. If after reviewing the document additional clarification is required, you may resubmit your questions prior to the Inquiry End Date.

Q#2 I would like to request for the Mahoning County Contract the current contract and the rates that are being charged on it and the previous 2 contracts with the rates on them if they are available.

A#2 See PART 1 – BACKGROUND INFORMATION. The Mahoning Valley and Glacier Hills Service Plazas will be newly constructed facilities when opened in 2013. Therefore, there is no previous information available. Furthermore, the previous contracts for Janitorial Services at Mahoning Valley and Glacier Hills Services Plazas are incomparable to the services described in the current RFP for the reconstructed Service Plazas.

Q#3 What is your price per Location at this time?

A#3 See, response to Q#2.

Q#4 When is your current contract expire?

A#4 See response to Q#3.

Q#5 Emailing you to inquire about possible site visits next week at the 4 service plazas currently out for bid.

A#5 The Mahoning Valley and Glacier Hills Service Plazas will be newly constructed facilities when opened in 2013 and site visits are not available at this time due to the ongoing construction activity.

Q#6 Also, in the RFPs, I didn't see any specific requirements addressing pay rates. Is the federal minimum wage the only pay rate requirement on these contracts?

A#6 The Selected Contractor must comply with the federal minimum wage laws, 29 U.S.C. Sec 218, and pay the higher Ohio minimum wage required under Ohio Constitution Section 34a of Article II and Ohio Revised Code Section 4111.14

Q#7 Finally, do you know if there are any existing workers who are covered under a Union agreement?

A#7 The Mahoning Valley and Glacier Hills Service Plazas will be newly constructed facilities when opened in 2013, and there are no existing workers providing Janitorial Services at those locations

Q#8 You ask for a Proposal Guaranty of \$50,000.00 per location. If we submit a proposal for all four locations would you need a total of \$200,000? How long will this amount be held?

*A#8 See **PART – 3 PROPOSAL SUBMISSION INSTRUCTIONS**, Section B of the RFP. The proposal guaranty is \$50,000 per Proposal. If a Responding Contractor proposes to perform Janitorial Services at both Portage and Brady's Leap Service Plazas and the Mahoning Valley and Glacier Hills Service Plazas, the Proposal must contain a proposal guaranty in the amount of \$100,000. The Commission will hold the proposal guaranties until a the Agreement(s) is/are awarded and fully executed*

Q#9 Am I reading correctly, that at all times a male and female cleaning associate be on site 24hours 7days a week?

*A#9 Correct. See **PART – 2 SCOPE OF SERVICES**, Section C, which reads, in pertinent part, that, "The Selected Contractor shall minimally provide (1) male and (1) female employee 24 hours per day for each Service Plaza from the day after Labor Day to the day before Memorial Day. From Memorial Day to Labor Day each year, the Selected Contractor shall provide a minimum of (1) male and (1) female employee twenty-four (24) hours per day and not less than forty (40) hours per week of additional staffing for each Service Plaza (not including any supervisory staff on duty) "*

Q#10 Will you except a proposal excluding the consumables?

*A#10 A Proposal excluding the consumables will likely not be viewed as responsive. Thought see **PART – 3 PROPOSAL SUBMISSION INSTRUCTIONS**, Section D, Subsection v, for the ability to explain requested adjustments related to the Scope of Services. However, note **PART – 2 SCOPE OF SERVICES**, Section E states under bold print that, "The Selected Contractor, at no additional cost to the Commission shall provide all cleaning services, mechanical and non-mechanical equipment, materials, supplies, and chemicals. ." under bold print stating that,*

“Responding Contractors should carefully consider the requirements of the Section in preparing their Proposals.”

Q#12 The contractor is to provide floor mats, but it does not specify if the mats need to be change out. If so how often would that need to happen, or can they be shampooed at the time the carpets are cleaned?

*A#12 Floor mats are vacuumed as needed and changed out when saturated, worn out or present a trip hazard See **PART – 2 SCOPE OF SERVICES**, Section G, Subsection vii, which specifies: “The Selected Contractor is required to furnish durable walk off floor mats, ...that they may be installed, placed and or changed as out as necessary, or as directed by the Commission due to wear, foot traffic patterns, weather conditions, or other factors.. Additional mats shall be required at the entrances during periods of inclement weather...” See also, **Contractor’s Exhibit 3** at Area of Responsibility: Public Lobby and Scheduled Functions.*

Q#13 I had a question concern when the bid must be received by the Turnpike Commission. The front page of RFB shows the last inquiry date as being Nov. 7th at 5:00 PM and the opening date is 2:00 PM on November 14, 2012. On page 4 of the background information says that the seal bid must be submitted by 2:00 PM on November 7, 2012. Please confirm with me exactly when the bid is due to your offices.

*A#13 The cover page and Important Dates under **PART 8** of the RFP correctly state the submission deadline is November 14, 2012 at 2:00P M (E.S.T). This Addendum No. 1 is correcting the date provided under **PART 1 – BACKGROUND INFORMATION***

THE FOLLOWING CHANGE IS MADE TO THE RFP FOR CONTRACT TRM-9G:

Please be sure to use the replacement page that has been provided with this Addendum No 1. Changes are shown in **bold italicized** text. Deletions are ~~struck through~~:

PAGE 4: PART 1 – **BACKGROUND INFORMATION**, Section A, the following change is made in the second paragraph to correctly state that the proposal deadline is 2:00 P.M (E.S.T.), November **7 14**, 2012:

“The Commission issues this Request for Proposals (“RFP”) for Janitorial Services at the Mahoning Valley and Glacier Hills (“MV/GH”) Service Plaza locations (8N and 8S located in Mahoning County at Milepost 237 2) commencing on or around April 1, 2013, at 12:00 A.M. Sealed Proposals are to be submitted by Responding Contractors at the Commission’s offices, 682 Prospect Street, Berea, Ohio 44017, c/o Kevin Golick, Procurement Manager, until 2:00 P.M (E.S.T), **November 7 14, 2012.**”

Receipt of Addendum No. 1, dated November 5, 2012, to the RFP for Contract TRM-9G is hereby acknowledged:

(Contractor's Name)

(Individual's Name)

(Signature)

(Date)

Request for Proposals for
AGREEMENT TRM-9G
Janitorial Services at the
Mahoning Valley and Glacier Hills Service Plazas

PART 1 – BACKGROUND INFORMATION

A. **General Purpose.** The Ohio Turnpike Commission (“Commission”) is a body corporate and politic in the State of Ohio, with its principal office located at 682 Prospect Street, Berea, Ohio 44017. The Commission operates the Ohio Turnpike, a toll road otherwise known as the James W. Shocknessy Ohio Turnpike.

The Commission issues this Request for Proposals (“RFP”) for Janitorial Services at the Mahoning Valley and Glacier Hills (“MV/GH”) Service Plaza locations (8N and 8S located in Mahoning County at Milepost 237.2) commencing on or around April 1, 2013, at 12:00 A.M. Sealed Proposals are to be submitted by Responding Contractors at the Commission's offices, 682 Prospect Street, Berea, Ohio 44017, c/o Kevin Golick, Procurement Manager, until **2:00 P.M. (E.S.T), November 7 14, 2012.**

The Commission will enter into a single Agreement for the furnishing of Janitorial Services required for MV/GH Service Plazas alone or for both MV/GH Service Plazas and the Portage and Brady’s Leap Service Plazas, if any Agreement is awarded at all pursuant to this RFP. The Agreement shall have an initial term of one (1) year with the possibility of up to six (6) successive one (1) year renewal terms. **The Commission reserves the right to reject any or all Proposals and the right to waive technicalities and/or minor irregularities.**

The Mahoning Valley and Glacier Hills Service Plazas will be newly reconstructed facilities when the services described herein commence. The Selected Contractor shall be responsible for the provision of janitorial services, including all labor, equipment and materials to clean and prepare the