

# OHIO TURNPIKE COMMISSION

## Resolution Awarding Agreement TRM-9E and Agreement TRM-9C for Janitorial Services at the Commission's Blue Heron and Wyandot Service Plazas and Portage and Brady's Leap Service Plazas

WHEREAS, on January 27, 2011, the Commission issued its Request for Proposals ("RFP") to furnish janitorial services at the Commission's Blue Heron and Wyandot Service Plazas (Agreement TRM-9E) and at the Portage and Brady's Leap Service Plazas (Agreement TRM-9C), for an initial term of two years, with provisions for up to five successive, one-year extension periods); and

WHEREAS, expenditures of the Commission for janitorial services at both the Blue Heron and Wyandot Service Plazas under Agreement TRM-9E and at the Portage and Brady's Leap Service Plazas under Agreement TRM-9C will both exceed \$150,000.00 and, in accordance with Article V, Section 1.00 of the Commission's Code of Bylaws, Commission action is necessary for the award of each such Agreement; and

WHEREAS, on February 17, 2011, five firms submitted Proposals to furnish the janitorial services at the Commission's Blue Heron and Wyandot Service Plazas and four firms submitted Proposals to furnish the janitorial services at the Commission's Portage and Brady's Leap Service Plazas; and

WHEREAS, an Evaluation Team comprised of the Director of Service Plaza Operations and the Eastern Division and Western Division Service Plaza Managers reviewed the Proposals submitted and awarded technical scores to each respondent; and

WHEREAS, the Cost Proposals were then unsealed by the Commission's Purchasing Manager who divided the technical scores awarded by the amounts of the Price Proposals submitted in order to identify the "best" cost performance index among the respondents for both of the Janitorial Service Agreements; and

WHEREAS, as a result of this process, the best cost performance index for both Agreement TRM-9E and Agreement TRM-9C was achieved by **ISS Facility Services, Inc. of Pepper Pike, Ohio**, which submitted the following Price Proposal:

<u>Service Plaza</u>	<u>Monthly Per Plaza Fee</u>	<u>Annual Fee</u>	<u>Hourly Rate *</u>
Blue Heron	\$20,956.77	\$251,481.24	\$9.86
Wyandot	\$20,956.77	\$251,481.24	\$9.86
Portage	\$20,690.82	\$248,289.84	\$9.86
Brady's Leap	\$20,690.82	\$248,289.84	\$9.86

*\* for any additional requested services*

WHEREAS, the Director of Contracts Administration advises that: 1) the RFP conforms to the requirements of applicable statutes including Sections 5537.07 and 5537.13 of the Ohio Revised Code, 2) the aforesaid Proposals were solicited on the basis of the same terms and conditions with respect to all RFP respondents and potential respondents, 3) due and full consideration has been given to the Proposals received, the respondents' qualifications and their abilities to perform the required services, and 4) ISS Facility Services, Inc. has provided a proposal guaranty of good and sufficient surety and evidence of its ability to provide the required performance bond and insurance as set forth in the RFP; and

WHEREAS, the Executive Director has reviewed the Evaluation Team's and the Director of Contracts Administration's written recommendations and concurs with the selection of ISS Facility Services, Inc. to perform both Agreement TRM-9E and Agreement TRM-9C; and

WHEREAS, the Commission has duly considered such recommendations.

NOW, THEREFORE, BE IT

RESOLVED that the Proposals submitted by **ISS Facility Services, Inc. of Pepper Pike, Ohio**, which included the following Price Proposals:

<u>Service Plaza</u>	<u>Monthly Per Plaza Fee</u>	<u>Annual Fee</u>	<u>Hourly Rate *</u>
Blue Heron	\$20,956.77	\$251,481.24	\$9.86
Wyandot	\$20,956.77	\$251,481.24	\$9.86
Portage	\$20,690.82	\$248,289.84	\$9.86
Brady's Leap	\$20,690.82	\$248,289.84	\$9.86

*\* for any additional requested services*

are, and are by the Commission determined to be, the best Proposals received for the performance of Agreement TRM-9E and Agreement TRM-9C and are accepted; and

FURTHER RESOLVED that the Executive Director and Director of Contracts Administration hereby are authorized to: 1) execute Agreement TRM-9E and Agreement TRM-9C with **ISS Facility Services, Inc.** to furnish janitorial services at the Commission's Blue Heron and Wyandot Service Plazas and at the Portage and Brady's Leap Service Plazas for an initial term of two years, 2) direct the return of the proposal guaranty provided by all RFP respondents as soon as said Agreements with ISS Facility Services are executed, 3) extend the Agreements predicated on satisfactory performance reviews by the Director of Service Plaza Operations for no more than five, successive one-year periods, pursuant to the terms and conditions of the aforesaid Agreements, and 4) to take any and all action necessary or proper to carry out the terms of the RFP and the Agreements.

**(Resolution No. 15-2011 adopted March 21, 2011)**