

## OHIO TURNPIKE AND INFRASTRUCTURE COMMISSION

### **Resolution Authorizing the Purchase of the SmartDocs Payables and Supplier Portal from Insight Public Sector, Inc. in the Not-to-Exceed Amount of \$449,043.36 Under the DAS Cooperative Purchasing Program**

WHEREAS, under Resolution No. 84-2023, adopted on September 18, 2023, the Executive Director is authorized to participate in state contracts through the Ohio Department of Administrative Services (“DAS”) Cooperative Purchasing Program, through which members may purchase supplies, services, equipment and other materials in accordance with Ohio Revised Code Section 125.04; and

WHEREAS, the Ohio Turnpike and Infrastructure Commission (“Commission”) currently employs a decentralized model for invoice approvals, where the process for reviewing and approving invoices can vary from department to department; and

WHEREAS, the Commission has an immediate need for an invoicing solution that will create a single collection point for all invoices submitted via vendor portal, email or manually, aggregate and process invoices using advanced Optical Character Recognition (“ORC”), and compare submitted invoices to existing documentation in the OTIC Enterprise Resource Planning system, Aptean Ross ERP, providing up to three-way matching of the data to ensure invoicing is in line with the Commission’s expectations; and

WHEREAS, Commission staff, including the Chief Engineer/Deputy Executive Director, Chief Financial Officer, Director of Contracts Administration, and Chief Information Officer, with support from the Technology Manager, researched available solutions and identified six potential invoicing solutions: AvidXchange, Cloud X, Coupa, Quadient, SmartDocs and Tipalti, and after engaging in meetings and demonstrations, determined that the SmartDocs Payables and Supplier Portal (“SmartDocs”) offers the best solution to meet the Commission’s needs, as detailed in the report of the Chief Information Officer and Technology Manager which is before the Commission; and

WHEREAS, SmartDocs is available for acquisition through the DAS Cooperative Purchasing Program under DAS Contract #0A1375, relating to Omnia Partners Contract #23-669203 for IT-Related Hardware and Software, from Insight Public Sector, Inc. in the not-to-exceed amount \$449,043.36, which includes hardware, software, implementation, licensing and subscription services for a period of three (3) years; and

WHEREAS, the Executive Director has reviewed the recommendation of the Chief Information Officer and the Technology Manager and concurs that the Commission should approve the purchase of SmartDocs from Insight Public Sector, Inc. as set forth above; and

WHEREAS, Commission action is necessary in accordance with Article V, Section 1.00 of the Commission’s Bylaws because the expenditure exceeds \$150,000.00; and

WHEREAS, the Commission has duly considered such recommendations.

NOW, THEREFORE, BE IT

RESOLVED, by the Ohio Turnpike and Infrastructure Commission that the purchase of the SmartDocs Payables and Supplier Portal under DAS Contract #0A1375, relating to Omnia Partners Contract #23-669203 for IT-Related Hardware and Software, from Insight Public Sector, Inc., in the total not to exceed amount of \$449,043.36, is approved.

**(Resolution No. 69-2024 adopted May 20, 2024)**