



**OHIO TURNPIKE AND
INFRASTRUCTURE COMMISSION**

ADDENDUM NO. 2
ISSUED JUNE 4, 2024

to

RFP NO. 12-2024
**REQUEST FOR PROPOSALS (RFP) FOR JANITORIAL SERVICES AT THE GREAT LAKES
AND TOWPATH SERVICE PLAZAS**

PROPOSAL DUE DATE: 5:00 P.M. (EASTERN TIME) JUNE 21, 2024

ATTENTION OF RESPONDENTS IS DIRECTED TO:

ANSWERS TO QUESTIONS RECEIVED THROUGH 5:00PM ON MAY 31, 2024

-AND-

CORRECTED LOCATION PLANS

-AND-

2023 SUPPLY USAGE NUMBERS

Issued by the Ohio Turnpike and Infrastructure Commission through Aimee W. Lane, Esq, Director of Contracts Administration.

Aimee W. Lane

Aimee W. Lane, Esq.,
Director of Contracts Administration

June 4, 2024
Date

ANSWERS TO QUESTIONS RECEIVED THROUGH 5:00 P.M. ON MAY 31, 2024:

Q#1 Will the paper towel dispensers and hand dryers be removed from the current stations located in all the restrooms? If so, Will we be giving an advance time to install them before the current supplier ends their term?

A#1 The paper towel dispensers are owned by the Commission and will remain. There are not, and will not, be any hand dryers.

Q#2 Are the Brady Leap and Portage Facilities apart of this project as well? So your total it's four facilities that need janitorial services? It states just 2 Great Lakes and Towpath, however, it's shows the mapping of those locations. Is this an error?

A#2 This RFP applies only to the Great Lakes and Towpath Service Plazas. Corrected location plans are being provided.

Q#3 Which management staff need to stay onsite with the cleaners?

A#3 See RFP Appendix A; Par. B; Part 1: A Site Manager or designee is required to be on-site a minimum of 20 hours per week per set of plazas.

Q#4 The Account Manager is an 'on call' position for both properties?

A#4 See RFP; Appendix A; Par. B; Part 1; The Account Manager is an Administrative Managerial position representing the company to the Commission.

Q#5 Site Manager for both locations or ONE per location?

A#5 Site Manager oversees both the north and south plazas.

Q#6 How many hours are they requiring the site manager to be there? Are there specific windows of time?

*A#6 See Q#3.
See RFP; Appendix A; Par. B; Part 1*

Q#7 Will they accept a "Cost-plus model" for all toiletry supplies?

A#7 *See RFP; Appendix A; Par. D
See Form Contract; Article 2; Par. 2.5*

The Contractor shall be responsible for all costs necessary to mobilize people, materials, and equipment needed to begin providing services in order to provide uninterrupted Janitorial Services, for which no additional compensation shall be provided.

The price proposal is based on a competitive monthly fee as proposed by the Contractor (and accepted by the Commission) to include all expenses (labor, materials, and supplies) and fees proposed to be charged to the Commission and included in its price proposal.

Any adjustment to the original monthly fee and/or hourly rate shall be based on substantive and quantifiable changes impacting Operating Expenses as defined and in accordance with the Scope of Services. All requested adjustments must be based on legitimately escalating operating costs without overhead, profit, or markup of any kind. Correspondingly, the Commission may request a credit to the monthly fees based on the same criteria as defined above, as conditions dictate. To ensure that fees for janitorial services remain competitive, it is understood that rate adjustment and/or extension of the Contract is not automatic but at the sole option of the Commission.

a) How do they manage this with the current vendor?

The Contractor, at no additional cost to the Commission, provides all cleaning services, mechanical and non-mechanical equipment, materials, supplies, and chemicals, taking into account seasonal fluctuations in Service Plaza volume and varying weather conditions.

b) Can they provide historical records?

The 2023 supply usage numbers are included with this Addendum. While this information is believed to be accurate it shows a record of past events, which may not necessarily forecast the future. Responding firms are solely responsible for whatever significance, if any, they attach to the information provided.

Q#8 Are you able to provide an estimate on the current number of dumpster pickups monthly during peak and off season? For example 3x week or 1x daily...

A#8 *See RFP; Appendix A; Par. 6 and Par. 7;*

While the following information is believed to be accurate it shows a record of past events, which may not necessarily forecast the future. Responding firms are solely responsible for whatever significance, if any, they attach to the information provided.

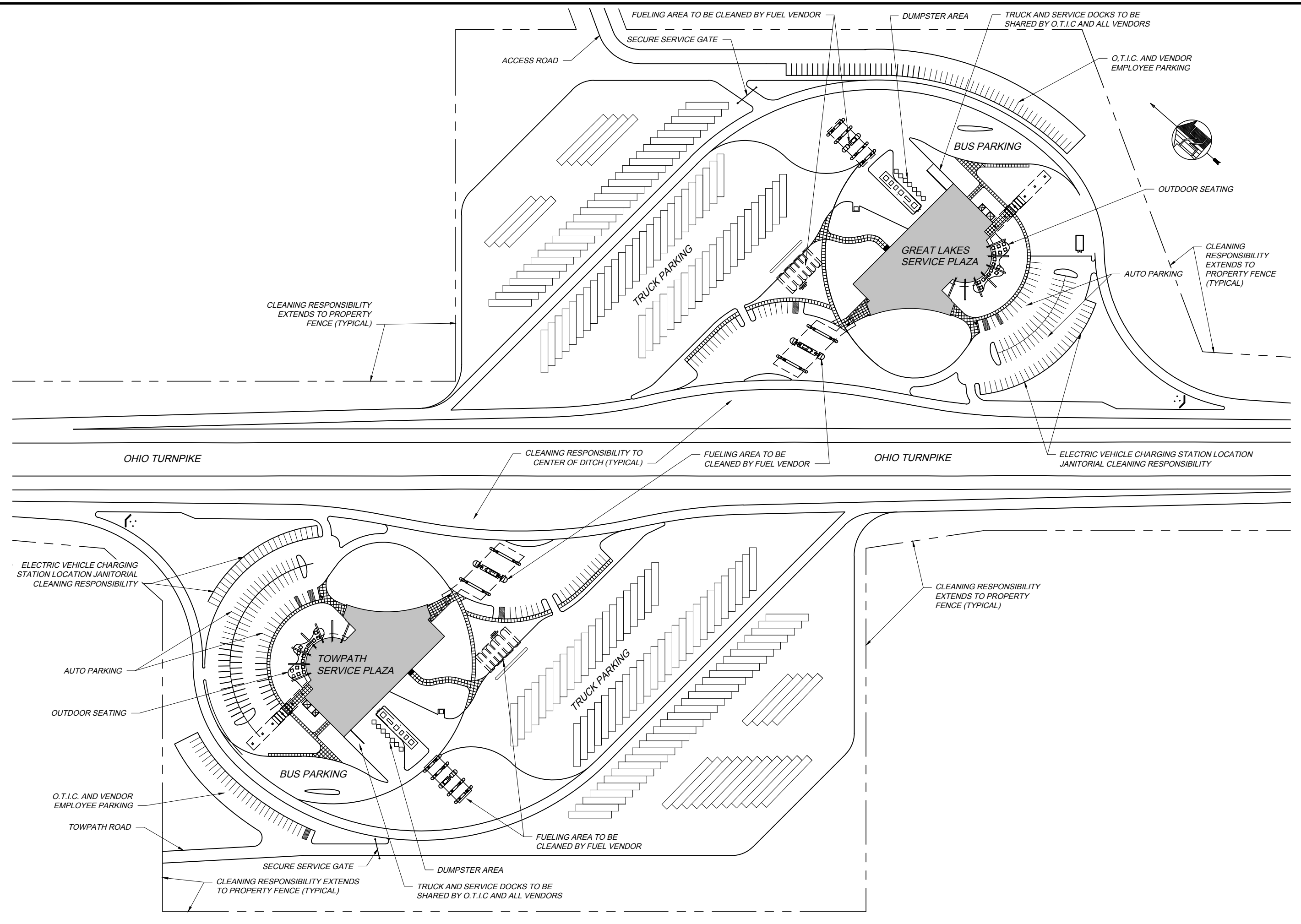
There are a variety of factors that affect dumpster volume and pickup schedules. The number, size and pickup schedule for dumpsters at the plazas are typically adjusted seasonally, with the busiest travel periods from Memorial Day through Labor Day, each year, as well as overall plaza volume.

The current configuration consists of three (3) eight (8) cubic yard dumpsters, per plaza during the off-peak season picked up twice weekly. During the busy travel period from Memorial Day to Labor Day, either additional dumpster(s) are added, or additional pickups are scheduled to manage the higher trash volume.

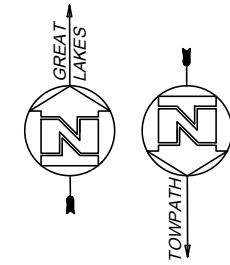
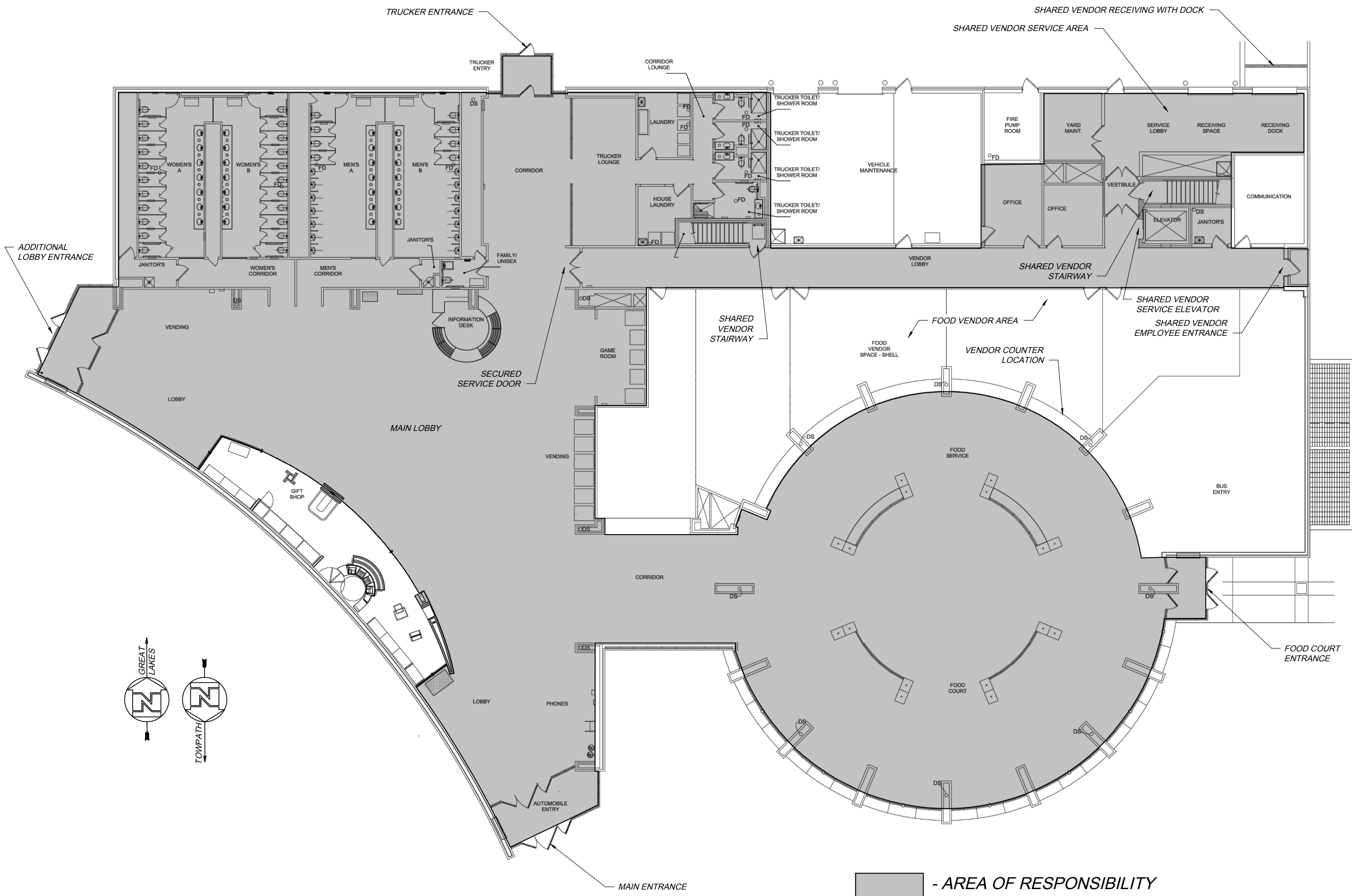
Please be cautioned that excessive trash may not be visible outside of the dumpster at any time. Lids must remain closed and in good repair at all times. The Contractor shall monitor trash volume and proactively adjust the number of dumpsters and/or the frequency of pickups, as seasonal volumes dictate, or as directed by the Commission, the cost of which shall be borne by the Contractor.

This response is in relation to general trash and does not include recycling program pickups which are considerably lower in terms of volume and pickups.

END OF ADDENDUM NO. 2

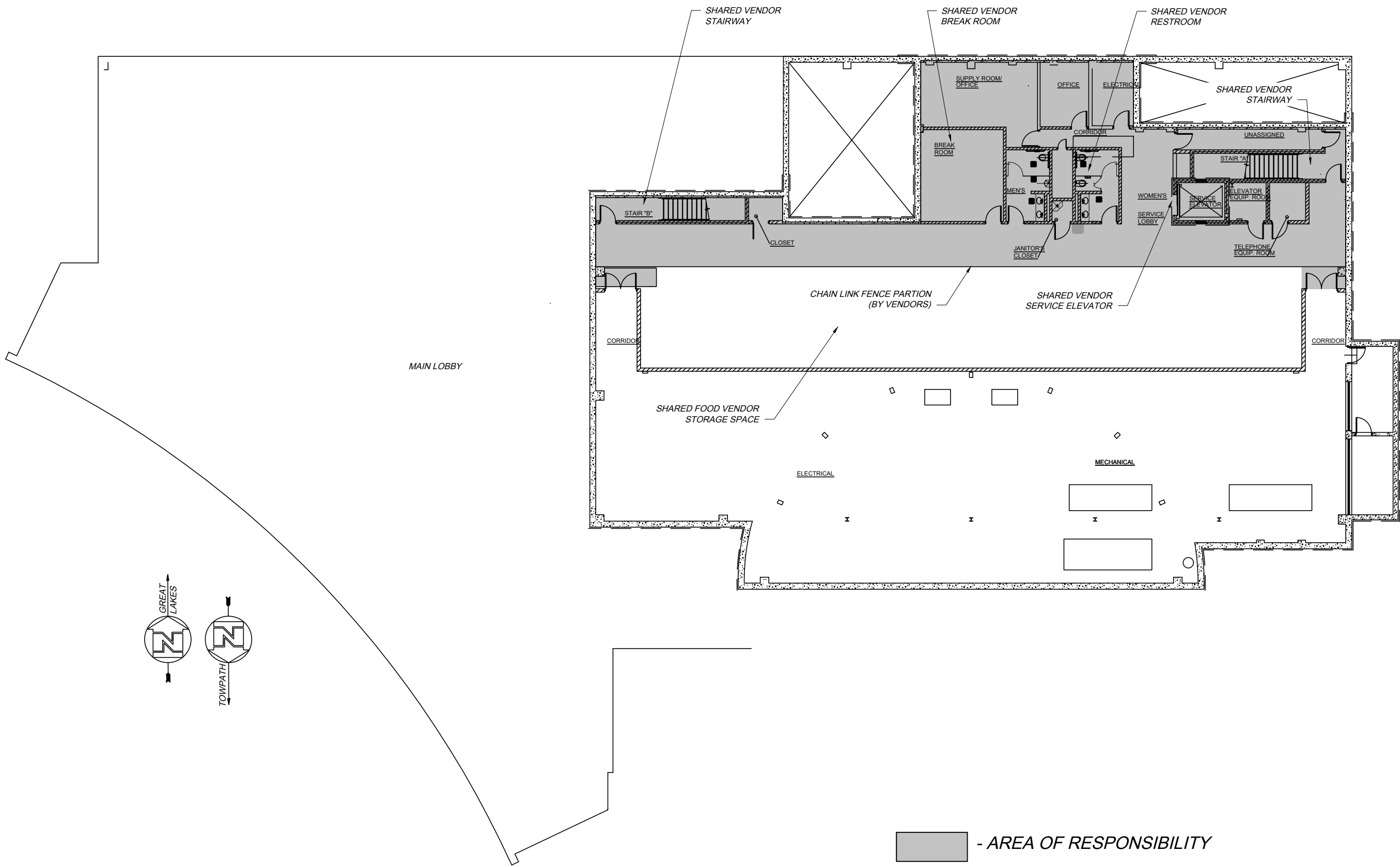
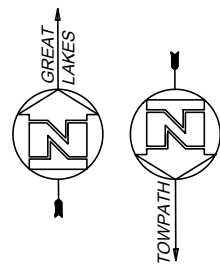


SP6 2017 JANITORIAL.dwg; 5/02/24 - 1:50pm



■ - AREA OF RESPONSIBILITY

APPROXIMATE FIRST FLOOR TOTAL = 20,660 SQUARE FEET



 - AREA OF RESPONSIBILITY

APPROXIMATE FIRST FLOOR TOTAL = 3,560 SQUARE FEET

2023		DELIVERY	USAGE	DELIVERY	USAGE	DELIVERY	USAGE	DELIVERY	USAGE	DELIVERY	USAGE	DELIVERY	USAGE	DELIVERY	USAGE	DELIVERY	USAGE	DELIVERY	USAGE	DELIVERY	USAGE	DELIVERY	USAGE	DELIVERY	USAGE	DELIVERY	USAGE	TOTAL		
GREAT L.		January	January	February	February	March	March	April	April	May	May	June	June	July	July	August	August	September	September	October	October	November	November	December	December	December	December	YEARLY		
TOILET PAPER 96/case	30		10			50				40		40		40		40				30		30		20			330	TOILET PAPER 96/case		
ROLL TOWELS 6/case	60		10			20				30		60		60		60				60		60		40			460	ROLL TOWELS 6/case		
MULTIFOLD	5					5				5		5		5		5				5		0		5			40	MULTIFOLD		
SEAT COVERS	2					2				5		3		3		5				5		3		3			31	SEAT COVERS		
LARGE LINERS 100/c	10		5			10				15		15		15		15				20		10		10			125	LARGE LINERS 100/c		
HAND SOAP 4G/c	10		5			5				10		10		10		10				10		10		5			85	HAND SOAP 4G/c		
BATHROOM CL. 12/c	5					5				5		5		7		5				6		5		5			48	BATHROOM CL. 12/c		

Red color- Supply delivered from office

Red color- Supply delivered from office

2023		DELIVERY	USAGE	DELIVERY	USAGE	DELIVERY	USAGE	DELIVERY	USAGE	DELIVERY	USAGE	DELIVERY	USAGE	DELIVERY	USAGE	DELIVERY	USAGE	DELIVERY	USAGE	DELIVERY	USAGE	DELIVERY	USAGE	DELIVERY	USAGE	DELIVERY	USAGE	TOTAL		
TOWPATH		January	January	February	February	March	March	April	April	May	May	June	June	July	July	August	August	September	September	October	October	November	November	December	December	December	December	YEARLY		
TOILET PAPER 96/case	30		10			50				50		40		40		40				30		30		20			340	TOILET PAPER 96/case		
ROLL TOWELS 6/case	60		10			20				40		60		60		70				60		60		40			480	ROLL TOWELS 6/case		
MULTIFOLD	5		4			5				5		5		5		5				5		0		5			44	MULTIFOLD		
SEAT COVERS	2					2				5		5		3		5				5		3		3			33	SEAT COVERS		
LARGE LINERS 100/c	10					10				15		20		15		15				20		15		10			130	LARGE LINERS 100/c		
HAND SOAP 4G/c	10		5			5				10		15		10		10				10		10		5			90	HAND SOAP 4G/c		
BATHROOM CL. 12/c	5		3			5				7		5		10		6				9		7		5			62	BATHROOM CL. 12/c		

Red color- Supply delivered from office

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