



**OHIO TURNPIKE AND
INFRASTRUCTURE COMMISSION**

ADDENDUM NO.3
ISSUED: FEBRUARY 13, 2025

to

BID INVITATION NO. 4476

OPENING DATE: 2:00 P.M. (EASTERN TIME), FEBRUARY 18-25, 2025

ATTENTION OF BIDDERS IS DIRECTED TO:

REVISED PART 5 BID FORM INSTRUCTIONS

AND

BID OPENING EXTENDED TO FEBRUARY 25, 2025

Issued by the Ohio Turnpike and Infrastructure Commission through Aimee W. Lane, Esq., Director of Contracts Administration.

Aimee W. Lane

Aimee W. Lane, Esq.,
Director of Contracts Administration

February 13, 2025

Date

PART 5

BID FORM INSTRUCTIONS

Bids are solicited herein, for furnishing of all services for cleaning of Toll Plaza Utility Buildings and Ohio State Patrol Posts 89, 90, and 91 located on the Ohio Turnpike in strict compliance with the requirements of the Specifications and the other Contract Documents.

The Bid Form contains three (3) Groups. Group I consists of Toll Plaza No's. 4, 13, 25, 34, 39, 49, 52, 59, 64, 71, 81, 91 and Patrol Post 89. Group II consists of Toll Plaza No's. 110, 118, 135, 140, 142, 145, 151, 152, 161, 173 and Patrol Post 90. Group III consists of Toll Plaza No's. 180, 187, 193, 209, 211, 215, 216, 218, 232, 234, 239 and Patrol Post 91. Bidders are required to submit a monthly rate for furnishing all services, at the frequency listed, for each and every location within each Group bid and a total for each Group Bid. Bidders are not required to submit bids for all Groups, only all locations within each Group that is bid.

Separate contracts will be awarded for each Group, if any award be made, to the lowest responsive and responsible Bidder(s) therefore. ~~If, however a Bidder is determined to be the lowest responsive and responsible for more than one (1) Group, a single Contract encompassing those Groups will be awarded.~~ Failure of a Bidder to quote a rate for all locations contained within a Group on which a Bid is tendered will automatically invalidate the Bid for that particular Group.

The Commission reserves the right to reject all Bids and to waive minor technical defects or irregularities.

Bidders are to complete all of the following forms attached hereto and submit them with their Bids.

- 1) Bid Form.
- 2) Bid Schedule of prices.
- 3) Signed and notarized Bidders Non-Collusion Affidavit.
- 4) Proof of Insurance coverage required under the Special Provisions.
- 5) Combination Bid/Guaranty Performance Bond or certified check, cashier's check or letter of credit as Bid security (if specified on the Notice to Bidders).
- 6) Small Business Enterprise (SBE) Certification (Part 11) –

(A) If the SBE goal is waived, complete the Small Business Enterprise Certification form to indicate if Bidder is a certified SBE or intends to utilize a certified subcontractor. Bidders do not need to be a certified SBE to submit a Bid. or

(B) If an SBE goal is established and set forth in the Notice to Bidders, Bidders must complete the Small Business Enterprise Participation Certification and Plan Utilization. If the Small Business Enterprise Participation Certification and Plan Utilization fail to document commitment to achieve the SBE goal, Bidders must also complete the Good Faith Efforts Demonstration document.

- 7) Completed and signed System of Preferences Form. (If furnishing goods, materials or other supplies to the Commission).
- 8) Submit a Recruitment, Retention and Compensation Plan describing Bidder's hiring and retention policies and practices which shall include: (1) the rate paid to employees based on job classification and the basis of such rate (e.g. Bureau of Labor Statistics or other similar source); and (2) policies and practices for attracting, hiring, and retaining individuals including those with disabilities. Please read Part 14 Contractor Wage Rates, for more information about this requirement. As part of this submittal requirement, Bidders must complete the Janitorial Wage Worksheet included in Part 14.
- 9) Completed and Signed Affirmation and Disclosure Form (Executive Order 2019-12D & 2022-02D) Governing the Expenditure of Public Funds on Offshore Services & Response to Russia's Unjust War on the Country of Ukraine.

In determining whether a Bidder is responsible, factors to be considered include without limitation:

- Preferences required by law, where applicable;
- The experience of the Bidder, including without limitation experience in timely providing quality services, materials and/or goods within Contract price and schedule and change order, claim, dispute resolution and litigation experience;
- The financial condition of the Bidder;
- The conduct and performance of the Bidder on previous Contracts with the Commission and other Persons, which shall include without limitation compliance with federal, state and local criminal and civil laws and regulations, particularly debarment and suspension processes, Equal Employment Opportunity, applicable Administrative Rules, OSHA regulations and Prevailing Wage Laws, capacity to resolve issues in a timely, businesslike and cost-effective manner and the provision of qualified personnel until completion of the Contract;
- The facilities of the Bidder;
- The management skills of the Bidder including without limitation quality of supervision of employees, Subcontractors and relations with Material Suppliers, and other similar persons;
- The ability of the Bidder to execute the Contract properly including without, limitation, the particular tasks involved;
- The effort made to comply with the Commission's desire to transact business with minority and other disadvantaged businesses; and

- The commitment or Good Faith Efforts to achieve the SBE goal identified on the Notice to Bidders.
- The Bidder's entry-level wage rates are within the 10th percentile of the Bureau of Labor Statistics wage rates based on job classification and region.

END OF ADDENDUM NO. 3